



## **Kids' Time Registration - NEW PROCARE SOFTWARE**

Kids' Time is excited to launch our NEW online registration and payment tool – SchoolCare Works (ProCare) for the 2022 summer and school-year programs. Registration for each of the Kids' Time programs will be completed using the same registration process and all registration forms will be completed online. In order to complete registration, the \$40 per family enrollment and/or activity fee must be paid online via credit card. **Please be sure to read this document in its entirety for all of the registration information.**

### **SCHOOLCARE WORKS REGISTRATION INFORMATION**

#### **ABOUT PROCARE & ONLINE TUITION PAYMENTS**

All parents with children enrolled in Kids' Time will need to maintain a SchoolCare Works (ProCare) parent portal account in order to make automatic tuition payments and access account information.

Once you are registered for Kids' Time, instructions will be emailed to the address on record with details on how to set up the online parent portal account. During registration, you will be asked to set up a username and password, which is how you will sign in to the parent portal – **please keep this information handy** so you are able to set up your parent portal account.

If you do not get this automatic email, please be sure to check your SPAM folder, or contact [Danielle Moss](#) to assist you.

The SchoolCare Works (ProCare) parent portal account is a convenient tool that offers easy access for parents to review and edit contact information, view tuition invoices and transactions, make online payments and stay updated on Kids' Time news.

Kids' Time SchoolCare Works Registration link:  
<https://bps-foundation.org/kids-time-registration/>

SchoolCare Works Parent Portal login link (use once registered)  
<https://connect.schoolcareworks.com/login.jsp>

In addition, families will also have access to the SchoolCare Works (ProCare) mobile app called Insite Parent. The Insite Parent app allows parents to digitally check kids in and out of Kids' Time as well as stay connected to review and edit contact information, view tuition postings

and transactions, make online payments and more. Access to the mobile app is offered only after the online parent portal account is set up.

Download the SchoolCare Works mobile app – Insite Parent for smartphones and devices from the app store of your choice.

Parents will use the SchoolCare Works (ProCare) parent portal to make automatic tuition payments online via a convenient auto-pay feature using a credit card or ACH transfer, which is set up at the time of enrollment. Kids' Time is unable to accept cash or check payments. Parents will receive an emailed invoice bi-weekly on Mondays based on the payment schedule each semester that will always be for upcoming weeks. Charges for non-school days (Consolidated Care) are billed at the time of registration. Families will receive a statement when tuition is paid.

**Pre-registration and pre-payment are required for consolidated care** in order to ensure proper staffing ratios are maintained. Through the new ProCare system, consolidated care tuition is required at the time of registration, meaning, if you register for five consolidated care dates, you must pay for all five dates upfront. However, parents are able to register for consolidated care at any time before each deadline, which is typically a week prior to the consolidated care date.

Once current families have a SchoolCare Works (ProCare) account, enrolling in future Kids' Time programs can be completed via the parent portal. Families will need to re-register for Kids' Time each summer and fall for the upcoming school year.

## **PROGRAMS AVAILABLE**

### **SUMMER PROGRAMS**

The summer program begins on June 6 during BPS summer school with the option to continue in Kids' Time through the summer during the summer camp program. Students must be enrolled in summer school to attend Kids' Time before-and-after school during summer school.

#### 2022 Summer School Rates

Full time: \$66 weekly payment - before-and-after school

Part time: \$42.50 weekly before school only

Part time: \$42.50 weekly after school only

Starting in July, students may participate in the Kids' Time Summer Camp program which will feature guest speakers offering special programs and curriculum. Parents may register for the Summer Camp program on a weekly basis.

#### 2022 Summer Camp Tuition Rates Per Child:

\$176.00 per week, divided into 7 equal payments during the summer

\$127.00 per week for the part-time option (must be consistent Monday, Wednesday, Friday)

\$40.00 activity fee per family is due with summer registration

## **2022-2023 SCHOOL YEAR PROGRAMS**

Before-and-after school care is offered from 6:30 a.m. until the start of school and after school until 6 p.m.

### 2022-2023 School-Year Tuition per Child

Full time: \$132 bi-weekly payment - before-and-after school

Part time: \$85 bi-weekly before school only

Part time: \$85 bi-weekly after school only

### **Consolidated Sites and Dates**

Consolidated care tuition is \$40/day.

## **[REGISTER HERE](#)**

To register for the summer or school-year programs, please click above. You will be asked to complete the registration forms for each child within the online system. Enrollment cannot be completed until the \$40.00 enrollment fee is paid.

IF YOU ARE UNABLE TO COMPLETE REGISTRATION ONLINE AT HOME, PLEASE VISIT THE WELCOME CENTER FOR ASSISTANCE.

If you have any questions, please contact [Dani Moss](#), Kids' Time program director.